



**KOTHARI INTERNATIONAL SCHOOL**  
**GRADE: 9**  
**SESSION : 2024-25**  
**SUBJECT: COMPUTER APPLICATIONS SUBJECT CODE(165)**

S.No	TERM	MONTH	TOPIC	SUBJECT ENRICHMENT
1	PERIODIC ASSESSMENT 1 25% of the Syllabus PA1- 15 April to 17 May 2024	APRIL Working Days -20	Introduction to Word Processor	Lab Activities /Exercises Assignments
		MAY Working Days -20	Cyber Safety	Interactive session on Video shared Quiz on the topic
2.	PERIODIC ASSESSMENT 2 40% of the total syllabus PA2- 15 July to 12 August 2024  Mid Term 70% of the Syllabus Mid Term exam- 9 Sep to 23 September 2024	JULY Working Days -22	Presentation Tool	Lab Activities /Exercises Assignments
		AUGUST Working Days -19	Spreadsheets	Lab Activities /Exercises Assignments
		SEPTEMBER Working Days- 20	Spreadsheets	Lab Activities /Exercises Assignments
3	PERIODIC ASSESSMENT 3 Rest of the 30% Syllabus PA3- 11 Nov to 25 November 2024	OCTOBER Working Days- 16	Basics of Information Technology –Part 1	Quiz Assignments
		NOVEMBER Working Days- 19	Basics of Information Technology –Part 2	
		December Working Days- 18	Revision of Office Tools	PPT on Cyber Safety
4.	Annual Examination 100% Syllabus Annual Exam- 3 Feb to 11 February 2025	JANUARY Working Days -20 February – Working Days 19	Revision of office tools +theory topics Annual Examination & Revision	