



KIS/MAR/2023-24/016

Grade K1

31.03.2023

Dear Parent

We take this opportunity to welcome you to **Kothari International School Fraternity**. We wish you and your ward joyous and fruitful years ahead. The School and the Parent together are responsible in shaping the future of a child, hence your cooperation is of utmost importance. Most of these details are available in the Student's Almanac which will be made available when the child joins the School.

Kindly note the following points carefully:

A. The session commences for the K1 Students from Monday, 10th April 2023.

- On **10th and 11th April 2023**, Parents are requested to drop their wards to School at **9:00 am**, hand them over to their Class Teachers and pick them up at **11:00 am** from their respective Class-rooms.
- On **12th April 2023**, the parents will drop their ward to the School in the morning at **9:00 am**; but in the afternoon the students availing Transport facility will be boarded on to their designated buses at **1:00 pm**. The parents are expected to pick their ward from the scheduled Bus Stops as previously informed by the School's Transport Officer.
- The **Walker students** can be picked from the **K1 Octagon Respective Classrooms** at the same time.
- From **13th April 2022**, Bus User students may avail the Transport facility both ways.
- The School Timings from **Monday, 11th April 2022** will be **9:00 am to 1:00 pm**. The Buses will ply accordingly.
- School Timings:**
10th and 11th April 2023 ----- 9:00 am - 11:00 am.
12th April 2023 onwards ----- 9:00 am - 1:00 pm.

B. Safety and precautions:

- Safety regulations require that the person picking up your ward from the School carries the "**Parent Authorisation Card**" at all times. It will be given to the parents by the grade Tutors after verifying all the required details with them.
- Always keep the School informed if your home staff particularly "maids" or "drivers" have discontinued their services with you. Please ensure that you take back the "Authorisation Card" issued by the School from your helpers.

C. Identity Card:

- Students should wear Name Tags till they receive their ID Cards from the School. Once issued the student must wear the **Identity Card** to the School every day.

D. Transport:

- The School will do its best to ensure the safety of the children. A nanny and a helper accompany the children en-route to ensure the safety of the children.
- Bus users will be allowed to get off the bus at allotted stop **only if** the escort is present with the **Authorisation Card**, else they will be brought back to the school.
- The child will board the allotted bus route and no requests for change of bus stops will be entertained except for genuine cases which have prior consent from the concerned Authorities

E. Accessories:

- Kindly label all articles sent to the School with the student, including the shoes clearly to facilitate their return in case of misplacement.
- A set of spare clothes neatly labelled with the child's name is to be deposited with the Grade Tutor to meet any contingency.

F. Messages and Circulars:

- Messages / Instructions are sent home in the child's Almanac, so please check the Almanac each day.
- The child should carry the School Almanac in a proper labelled school bag every day.

G. Mid-Morning Snacks:

- A nutritious and hygienic mid-morning snack is served to the students.
- Students must bring a labelled water bottle every day.

H. Birthday Celebrations:

- On their Birthday, the students are greeted in the Class/Morning Assembly. We request the parents **not** to send cakes and expensive gifts to be distributed to his/her child's classmates and teachers. Please send either **a small chocolate** or **two toffees** per child with your ward to be given to his friends.

I. Parent Teacher Interaction:

- The Parent-Teacher Interactions are an indispensable part of school – home interaction. It is mandatory to attend them on the scheduled date. Kindly adhere to the timings.
- As part of our school practice, parents are requested not to meet the teachers during the school hours. In special cases, you may meet the teacher by prior appointment.

Holidays and Vacation			
1.	7th April 2023	Friday	Good Friday
2.	14th April 2023	Friday	Ambedkar Jayanti
3.	21st April 2023	Friday	Id-ul-Fitr
4.	5th May 2023	Friday	Buddha Purnima
5.	22nd May 2022 – 30th June 2023		Summer Vacations
6.	3rd July 2023	Monday	School Reopens

You may submit the stationery, on 10th April 2023, after properly labelling everything.

Looking forward to an exciting and fruitful journey with you and your child.

With best wishes and warm regards



Dr. Sangeeta Arora
(Principal)