



KIS/OCT/2021-22/193

02.10.2021

Dear Parent

The Cambridge IGCSE and AS & A Level Examination are being held from 1 October, 2021 until 18 November, 2021 at the School. We seek your **SUPPORT, please GUIDE your ward** for the following:

- ☐ The detailed date sheet has been shared with you. Please **mark** your wards registered subject **examination dates and timings**.
- ☐ Help them to be ready and reach school **15 minutes before** the scheduled time on the days of Examination.
- ☐ The candidate must bring equipment they need for examination for e.g., pens, pencils, rulers, calculators etc. in a **transparent pouch**.
- ☐ They may use a calculator, unless they are told not to do so, but they must not use the calculator functions of any other device.
- ☐ They must not become involved in any unfair or dishonest practice before, during and after examination.
- ☐ They must not:
 - sit in examination in the name of another candidate;*
 - have in their possession any unauthorized material, electronic devices/ mobile phones;*
 - have in their possession any unauthorized equipment which might give them an unfair advantage*
- ☐ Possession of unauthorized material is breaking the rules, even if they do not decide to use it.
- ☐ If found in possession of unauthorized material they will be subject to penalty and possible disqualification.
- ☐ They must not talk to, attempt to communicate with or disturb other candidates once they have entered the examination room.
- ☐ They must follow the instructions of the invigilator.
- ☐ If they are in any doubt, they should speak to the invigilator.
- ☐ They must, when leaving the examination room, leave behind the question paper, answer book or answer paper, rough work and any other (used or unused) materials.
- ☐ Please send your ward in **School Uniform** only (formal or Sports).

We have taken all precautions and sanitized the school premises. Please help us incorporating certain measures.

- ☐ As your child enters school thermal scanning would be done and hand sanitization will be done.
- ☐ The student is expected to wear a mask at all times.
- ☐ Children should carry a small personal sanitizer and a water bottle.
- ☐ We have arranged the desks and chairs with proper physical distancing.
- ☐ Please counsel them to maintain physical distancing of 2m throughout the time they are in school.

In case of any query please contact Ms. Priti Sharma or Ms.Samta Sharma- Cambridge Coordinators

Warm Regards
Dr.Sangeeta Arora
Principal